

SIMI VALLEY YOUTH SOCCER LEAGUE

Incorporated Under the Laws of the State of California

October 24, 1977

CORPORATE NUMBER

C0854545

DULY ADOPTED

October 18, 1977

CONSTITUTION

**Abraham (Ara) Brand
ATTORNEY AT LAW
2237 Sunset Boulevard
Los Angeles, California 90026**

Non-Profit ID 95-3276017

A Non-Profit Organization Dedicated to Youth Soccer

2004-2005 BOARD OF DIRECTORS

President:	Greg Jones
Exec. Vice President:	Dave Newman
Vice Presidents / Commissioners:	
Major Boys	Eric Schultz
Major Girls	Paul Okun
Minor Boys (U 10)	Ginger Bohm
Minor Girls (U 10)	Stefany Schultz
Minor Boys (U 8)	Pat Curren
Minor Girls (U 8)	Bea Watts
COED (U 6)	Carleen Schraml
COED (U 5)	Jennifer Curren
Operations	Tyler Newman
Secretary:	Ginger Bohm
Treasurer:	Jennifer Curren
Registrar:	Bruce McAfee

**BYLAWS, RULES, AND REGULATIONS
SIMI VALLEY YOUTH SOCCER LEAGUE**

SECTION I

NAME AND OBJECT

- 1. NAME:** The name of the corporation shall be *Simi Valley Youth Soccer League*
- 2. OBJECT:** The objects of the corporation shall be those set forth in its Articles of Incorporation.

SECTION II

ADMINISTRATION

- A.** The affairs of this corporation shall be administered by a **Board of Directors** consisting of **nineteen (19) members** who shall be elected by the regular members of this corporation, with such qualifications as shall be determined from time to time by the regular members, and each member of said board shall be a regular member of this corporation.

SECTION III

DIRECTORS/OFFICERS

- A.** Its directors/Officers shall consist of a **President, An Executive Vice President, a Secretary, a Treasurer, a Vice President/Major boys Commissioner, a Vice President/Minor Boys Commissioner I, a Vice President/Minor Boys Commissioner II, a Vice President/Major Girls Commissioner, a Vice President/Minor Girls Commissioner I, a Vice President/Minor Girls Commissioner II, a Vice President/Major COED Commissioner, a Vice President/Minor COED Commissioner, a Vice President/Operations Officer, a Vice President/Club Commissioner, a Club Treasurer, a Club Registrar, and a Registrar**, who shall be elected by the regular members at the Annual General Meeting.

SECTION IV

PRESIDENT

- A.** The President shall preside over all meetings of the Board of Directors. He shall also have such other powers and perform such other duties as may be required of him, from time to time, by the Board of Directors. He may also appoint such Committee or Committees as he may be authorized by the Board of Directors, from time to time, and define the duties of such committees.

SECTION V

EXECUTIVE VICE PRESIDENT

- A.** The Executive Vice President shall have full power in the management and affairs of the corporation; he shall set and establish all policy of the corporation and/or other functions or activities by or under the direction of this corporation, subject to the approval of the Board of Directors; he shall have charge and control all of the employees and premises of the corporation; he shall direct all affairs of the corporation, and in general have full and active charge of the business and affairs thereof. He shall have such other powers and duties as shall from time to time be determined by the Board of Directors.

SECTION VI

VICE PRESIDENTS

- A. The Vice Presidents shall, in order of their seniority, Vice President/Major Boys Commissioner, Vice President/Minor Boys Commissioner I, Vice President/Minor Boys II, Vice President/Girls Major Commissioner, Vice President/Operations, in the absence of the President, perform all of the duties and have all of the powers of the President. They shall also have such other powers and perform such other duties as shall be assigned to them by the Directors.

SECTION VII

SECRETARY AND ASSISTANT SECRETARIES

- A. **SECRETARY:** The Secretary shall keep a record of the proceedings of the Board of Directors and of the members and directors. He shall keep the Corporate seal and the book of blank membership certificates; fill out and countersign all certificates issued and make proper entries in the books of the corporation. He shall keep a proper transfer book and ledger in debit and credit form showing the number of certificates issued and transferred and dates of same. He shall serve all notices required by law or the Bylaws of the Corporation and in the case of his absence, refusal or inability to act, his duties shall be performed by any person who the Board of Directors may direct.
- B. **ASSISTANT SECRETARY:** There may be one or more Assistant Secretary appointed by the Board of Directors. They shall, in order of their seniority, in the absence of the Secretary, perform all of the duties and exercise all of the powers of the Secretary. They shall also have such other powers and perform such other duties as may be assigned them by the Board of Directors. Any Assistant Secretary need not be a member of the Board of Directors.

SECTION VIII

- A. **TREASURER:** The duties of the treasurer shall be such as implied by the name. He shall furnish, prepare and keep a full set of books of account showing every detail of the business and the corporation's accounts, and all receipts and disbursements of every name and nature, the amount of cash on hand, and the amount of money owed by the corporation or owing of it, or such other information as may be, in the judgment of said treasurer, pertinent, or such as may be required by the Board of Directors.
- B. **ASSISTANT TREASURER:** The Assistant Treasurers, in the order of their seniority, shall have all of the powers and duties of the Treasurer in the absence or disability of the Treasurer. They shall have such other powers and duties as shall be determined by the Board of Directors.

SECTION IX

REGISTRAR AND ASSISTANT REGISTRAR

- A. **REGISTRAR:** The Registrar shall be responsible for all activities relating to the registration of players, coaches, and other league personnel with the parent organization CYSA-S. He shall organize, conduct, and publicize all formal and informal player registration events; provide CYSA with such information as required to register our players and other personnel; organize State Cup team registrations; and perform such other duties as shall be determined by the Board of Directors.
- B. **ASSISTANT REGISTRAR:** There may be one or more Assistant Registrars appointed by the Board of Directors. They shall, in order of seniority, perform all of the duties of the Registrar in the absence or disability of the Registrar. They shall also have such other powers and duties as determined by the Board of Directors.

SECTION X

POWERS OF DIRECTORS

A. GENERAL POWERS OF DIRECTORS:

The Board of Directors shall have the management of the business of the corporation, and subject to the restrictions imposed by law, by the Articles of Incorporation or by these Bylaws, may exercise all of the powers of the corporation.

B. SPECIFIC POWERS OF DIRECTORS:

Without prejudice to such general powers, it is hereby expressly declared that the directors shall have the follow powers;

1. To adopt and alter a common seal of corporation
2. To make and change regulations not inconsistent with these Bylaws, for the management of the corporation's business and affairs.
3. To appoint and remove, at pleasure, all officers, agents and employees of the corporation, except the President; prescribe their duties; fix their compensation and require from them security for faithful service, if they so deem necessary, and in their discretion, from time to time, to devolve the powers and duties of any officer upon any other person for the time being.
4. To appoint and remove or suspend such subordinate officers, agents or factors as they may deem necessary, and determine their duties and fix, from time to time, or change their salaries or remuneration.
5. To pay for items purchased by the corporation either wholly or partly in money, or other securities of the corporation
6. To borrow money and to make and issue notes and other negotiable and transferable instruments, mortgages, deeds of trust, trust agreements, and to do every act and thing necessary to effectuate same.
7. To designate, from time to time, the time and place of its meetings or to authorize the President so to do. To appoint such committee or committees on any subject with the powers of the corporation's Articles of Incorporation and to define the powers and duties of each committee.
8. To select and designate such bank or trust company as they may deem advisable, as official depository of the funds of the corporation and to prescribe and order the manner in which such deposits shall be made and/or withdrawn.

C. COMPENSATION OF

DIRECTORS: Directors shall not receive any state salary for their services as directors, but by resolution of the Board, a fixed fee and expenses of attendance may be allowed for attendance at each meeting. Nothing herein contained shall be construed to preclude any director from serving the corporation in any other capacity and receiving compensation therefore.

SECTION XI

COMMITTEES

A. COMMITTEES:

The Board of Directors may, by resolution or resolutions, passed by a majority of the whole Board, or the Executive Vice President, upon authority conferred upon him by the Board of Directors, designate and appoint such committee or committees on any subject within the power of the corporation; such committee or committees to have such powers; to exercise such duties or to perform such service as may be prescribed, from time to time by the Board of Directors and/or by the Executive Vice President, upon authority conferred upon him by the Board of Directors. Such committee or committees shall have such name or names as may be stated in these Bylaws, or as may be determined from time to time, by resolution adopted by the Board of Directors.

- B. **COMMITTEE MINUTES:** Each committee shall keep regular minutes of their proceedings and report same to the Board when required.

SECTION XII

MEMBERSHIPS

- A. **MEMBERSHIP:** Memberships in this corporation shall consist of regular members such other associate, honorary, sustaining or other members as may from time to time be provided by the Board of Directors when made a part of these Bylaws.
- B. **REGULAR MEMBERSHIP:** Regular membership shall be conferred upon each family whose child plays for Simi Valley Youth Soccer League. Each family will have one vote no matter how many children are playing. Any Board member or head coach who does not have a child playing shall also have one vote as long as they are at least 18 years of age and there is no conflict with the number of votes per family.
- C. **OTHER MEMBERSHIPS:** Associate, honorary, or other memberships shall consist of those persons, firms, associations, or organizations affiliated with this corporation or its activities and as may be specifically provided therefore from time to time by the Board of Directors and amendments of these Bylaws. No such membership shall, however, be entitle to vote at any meeting of the members of this corporation.

SECTION XIII

MEMBERSHIP FEES

- A. **FEES:** The Board of Directors may from time to time determine whether or not there shall be any membership fees or dues by this class or classes of membership of this corporation, and to fix or determine the amount thereof.

SECTION XIV

ANNUAL MEETING OF MEMBERS

- A. There shall be an annual meeting of regular members of this corporation, to be held in the city of Simi Valley, County of Ventura, State of California, on or before the thirtieth (30) day of April, in each year. The first meeting of regular members of this corporation shall be on the 28th day of April 1977.

No change in time or place for an annual meeting of the regular members of this corporation shall be made within sixty (60) days prior to the date set for the next annual meeting of said members.

At each annual meeting there shall be elected a Board of Directors of this corporation for the ensuing year. At this meeting such other business may be transacted as may be found, from time to time, necessary, desirable, or useful.

Special meetings of the regular members of this corporation may be called by the President or any four (4) Directors. Special meetings of the regular membership may also be called by any Director for the purpose of electing members of the Board of Directors, in the event, for any reason, vacancies shall occur on the board, reducing the number to less than a quorum (a quorum constitutes a simple majority of 50% plus one (1)).

Notice of the calls for any annual or special meetings of the regular members shall be given by the Secretary, or other such officers as the Board of Directors may, from time to time determine, to each regular member no less than five (5) days prior to the date of the holding of such meeting.

- B. ~~There may be annual meetings of all members of this corporation, regular or otherwise, at which any action may be taken as the Board of Directors may determine necessary, advisable, or useful. However, no election of Directors of this corporation shall occur at such meetings.~~

SECTION XV

TERMINATION OF MEMBERSHIP

- A. Any member, regular or otherwise, may terminate his membership at any time upon delivery to the Secretary of this corporation, the effective date of such resignation.
- B. The corporation, at its option, may terminate any membership of any class, except that of regular member, for any infraction of the Bylaws, Rules and/or Regulations of this corporation, or for other good and valid reasons as determined by the Board of Directors.
- C. All memberships, of whatever class, shall be for life of such member or until otherwise terminated.

SECTION XVI

LIABILITY OF MEMBERS

- A. No member of this corporation, either regular or otherwise, shall be personally or otherwise liable for any of the debts, liabilities, and/or obligations of this corporation.

SECTION XVII

ASSOCIATE, HONORARY, SUSTAINING, OR OTHER MEMBERS

- A. The Board of Directors shall have the power to admit by invitation as Associate, Honorary, Sustaining, or other members of this corporation, for such period as they may elect, such persons of prominence or note or such persons that may render this corporation any single benefit or service which it may wish to recognize in this manner, and to renew such invitations at its discretion. Such members shall enjoy such privileges and benefits as may be determined by the Board of Directors, except that they shall not vote or hold office.

SECTION XVIII

DONATIONS

- A. This corporation may accept gifts, legacies, donations and/or contributions in any amount and any form, from time to time, upon such terms and conditions as may be decided by the Board of Directors.

SECTION XIX

CERTIFICATES OF MEMBERSHIP

- A. **CERTIFICATES OF MEMBERSHIP:** Certificates of membership, number and with the seal of the corporation affixed, signed by the President or Secretary or other such officers as may be designated by the Board of Directors, shall be issued to each member certifying the class of membership held by him or it in the corporation.

- B. LOST CERTIFICATES:** A new certificate of membership may be issued in the event of any certificate theretofore issued by the corporation alleged to have been lost, or destroyed. The Directors may, in their discretion, require the owner of any such lost or destroyed certificate to comply with such rules and regulations as they may make from time to time in connection therewith.
- C. TRANSFER OF CERTIFICATES:** Certificates of membership in this corporation shall not be transferred.

SECTION XX

MISCELLANEOUS PROVISIONS

- A. CORPORATE SEAL:** The corporate seal of the corporation shall be in such form as the Board of Directors shall determine and shall contain the name of the corporation, the date and state of the Board of Directors, in their discretion, may determine. Said seal may be used by causing it or a facsimile therefore to be impressed, affixed, reproduced or otherwise applied to a document.
- B. PRINCIPAL OFFICE:** The principal office shall be established and maintained in the City of Simi Valley at the President's home. A permanent corporate mail address shall be maintained at P. O. Box 2114, Simi Valley, California 93062.
- C. OTHER OFFICES:** Other offices of the corporation may be established at such places as the Board of Directors may, from time to time, designate or as the business of this corporation may require.
- D. CHECKS, NOTES, DRAFTS:** All checks, drafts, or other order for the payment of money, notes or other evidences of indebtedness issued in the name of the corporation for all debts of the corporation shall be signed by the President and countersigned by the Secretary or Treasurer or by such other officers as shall from time to time be determined by the Board of Directors.
- E. NOTICE AND WAIVER OF NOTICE:** Whenever any notice is required by these Bylaws to be given, personal notice is not meant unless expressly so stated; and any notice so required shall be deemed to be sufficient if given by depositing the same in a post office box in a seal post paid wrapper, addressed to the person entitled thereof at his last known office address, and such notice shall be deemed to have been given on the day of such mailing. Any notice required to be given under this Bylaw may be waived by the person entitled thereto. Members not entitled to vote shall not receive notice of any meetings except as otherwise provided by statute.
- F. ASSENT TO MEETING:** Any action of the majority of the Board of Directors of this corporation, although not at a regularly called meeting and record thereto if assented to in writing by all of the other members of the Board, shall always be valid and effective in all respects as if passed by the Board at a regular meeting.

SECTION XXI

FISCAL YEAR

- A.** The fiscal year of this corporation shall be May 1st to April 30th.

SECTION XXII

AMENDMENTS

- A. AMENDMENT OF BYLAWS:** The regular members, by the affirmative vote of the majority of such membership issued and outstanding, or the Directors, by the affirmative vote of a majority of Directors, may at any meeting, provide the substance of the proposed amendment shall have been stated in the notice of the meeting, amend or alter any of these bylaws.

CERTIFICATION

I, the undersigned, do hereby certify:

1. That I am the duly elected and acting Secretary of:
SIMI VALLEY YOUTH SOCCER LEAGUE
a non-profit corporation of the State of California;

AND

2. That the foregoing Bylaws constitute the revised Bylaws of said corporation, as duly adopted at a regular meeting of the Board of Directors thereof, held on the 26th day of April, 2001.

Secretary of the
SIMI VALLEY YOUTH SOCCER LEAGUE

REVISED:
March 6, 1978
March 7, 1979
April 14, 1980
Feb. 19, 1985
April 12, 1990
May, 1995
May, 2001
May, 2004

ADMINISTRATION

This corporation's proceedings shall be governed by Robert's Rules of Order, Revised Edition, except as herein provided.

ANNUAL GENERAL MEETING

The SVYSL Annual General Meeting shall be held no later than April 30. The exact date will be determined by the Board of Directors with written notice to all regular members.

Section I: The Order of Business

The order of business at the Annual General Meeting shall be as follows:

1. Roll Call
2. Introduction of Visitors
3. Acceptance of minutes from previous AGM
4. Amendments to Bylaws, Rules and Regulations
5. Reports of Officers
6. Reports of Chairpersons of Standing Committees
7. Election of Board of Directors
8. Old Business
9. New Business
10. Adjournment

Section II: Elections

1. All Board of Directors/Officers shall be elected by the REGULAR MEMBERS through ballot at the Annual General meeting of the Simi Valley Youth Soccer League. They shall hold office for one (1) year and may be eligible for re-election.
2. Voting by proxy at the AGM is prohibited. All voting members must be eighteen (18) years of age or a SVYSL Head Coach.
3. At least sixty (60) days prior to the AGM, the President of the Board of Directors shall appoint, with the approval of the Board of Directors, a Nominating Committee of not less than three (3) members.
4. The Nominating Committee shall meet at least seven (7) days prior to the election, select and present to the membership, in writing, the names of candidates for each Board of Directors/Officers position. Nominations shall also be accepted from the floor during elections; however, persons so nominated must be present.
5. When more than two (2) candidates have been nominated for office, the winner shall be declared to be the person who has received a simple majority (50% + 1) of the ballots cast.
6. Newly elected Board of Directors/Officers shall take office May 1st of the year they are elected. Any approved By-Law changes shall also take affect May 1st of the year they are approved.

REGULAR MEETINGS

Regular meetings of the SVYSL shall be held in April, May, June, October, November, and December. These meetings shall be held on the second Thursday of each month, at 7:00 P.M., at a location determined by the Board of Directors and published to all members.

SECTION I: The Order of Business

The order of business at the Regular Meeting of the SVYSL shall be:

1. Roll Call
2. Minutes of the previous Regular Meeting
3. Correspondence
4. Treasurer's Report
5. Committee Reports
6. Unfinished Business
7. New Business
8. Adjournment

SECTION II: Rule Changes

1. Rules and Regulations may be amended by submitting changes in writing to the Rules and Regulations Director. Those rules receiving favorable approval of the Director and concurred upon by the Board of Directors in the agenda for voting by Regular members at the Annual General Meeting. Voting members shall be given a thirty (30) day notice, in writing.
2. Voting by proxy at Regular Meeting is prohibited. All voting members must be eighteen (18) years of age or a SVYSL Head Coach.
3. All Rules and Regulations, both existing and new, must be Board approved and stamped with the Official League Corporate Seal of the State of California. The League Secretary must date and initial all action to make it legal and binding.

**VII. RULES & REGULATIONS
AFFECTING GAME PLAY AND PARTICIPANTS**

*Ten times ten I tried and failed,
My courage paled,
Ten times ten plus one I strained,
That's when I gained.
Ten times ten plus two are done,
And I have won.*

All teams under the jurisdiction of the Simi Valley Youth Soccer League shall play the game of soccer as set forth in the FIFA Laws of the Game except where modified under these Rules and Regulations for the youth.

As long as the Simi Valley Youth Soccer League shall maintain itself as a member in good standing with CYSA-South, it will comply with the Constitution, Bylaws, and Rules and Regulations of the USYSF and CYSA-S. Furthermore, where any conflict may arise between SVYSL and CYSA-S rules, CYSA-S rules will prevail.

Any matters not provided for herein shall be determined by the Board of Directors and all decisions so made shall be final and binding.

TAKE NOTICE!

A CLAIM OF IGNORANCE TO THE POLICIES OR PROCEDURES SET FORTH HEREIN SHALL NOT BE SATISFACTORY GROUNDS FOR A PROTEST OR AN APPEAL

STATEMENT

The SVYSL reserves the right to EXPEL any member who does not serve this league in the best interest of the players; who does not adhere to all within named Rules and Regulations; or who fails to represent this League in its finest traditions.

ALL PERSONS HAVE A RIGHT TO APPEAL.

RULES AND REGULATIONS

- A. COACHES
 - 1. Responsibilities
 - 2. Game Decorum
 - 3. Post Game Duties
 - 4. Fields and Equipment
- B. LEAGUE STRUCTURE
 - 5. Levels of Composition
 - 6. Season Length
 - 7. Post Season Play
 - 8. Season Structure
 - 9. Age of Players
 - 10. Final Standings
- C. AWARDS
 - 11. Trophies
 - 12. Divisions Under 8
 - 13. U-19 and U-16
- D. REGISTRATION AND FEES
 - 14. Registered Players
 - 15. Refunds
 - 16. Registration Deadlines
- E. PLAY-OFF GAME FORMAT
 - 17. Play-Off Game
 - 18. Overtime Procedure
 - 19. Penalty Kick Procedure
- F. FIFA RULES
 - 20. Field of Play / Glossary of Terms
 - 21. Laws of the Game
- G. GAME REGULATIONS
 - 22. Game Length / Ball Size
 - 23. Mandatory Playing Time
 - 24. Quarter System
 - 25. Players & Forfeiture
 - 26. Postponements
- A. COACHING
 - I. RESPONSIBILITIES AS A COACH
 - A. It shall be the duty of each coach and team official of the SVYSL to conduct themselves in a manner becoming a member of SVYSL.
- II. REFEREES
 - 27. Official on Field
 - 28. Youth Referee
- I. WARNINGS, CAUTIONS, & EJECTIONS
 - 29. Warnings
 - 30. Cautions
 - 31. Ejections
 - 32. Penalties
 - 33. Appeal of Red Cards
 - 34. Coach, Spectator Ejections
 - 35. Abuse of Referees
- J. PROTESTS
 - 36. Procedure / Fees
 - 37. Judgement Calls
 - 38. Protest Hearing
 - 39. Results of Protest
 - 40. Allegations
 - 41. Trial Board Bylaws
- K. SELECTION RULES
 - 42. Team Make-up
 - 43. Player Regulations
 - 44. Coach Regulations
 - 45. Rule Waivers
- L. RULE ADDENDUMS
 - 46. 7-Aside Soccer
 - 47. Mini 3/4 Aside Soccer
 - 48. Spring Training

- B. Shall encourage clean competition and good sportsmanship.
- C. Shall train and coach their respective teams in the game of soccer to the best of their ability.
- D. Shall follow and enforce the Rules and Regulations of the SVYSL.
- E. Shall participate in positive coaching that instructs and encourages players during the game.
- F. Shall develop a complete and thorough understanding of the SVYSL Rules and Regulations as well as the FIFA Laws of the Game.
- G. Shall attend or be represented at all official coaches meetings; make every attempt to attend "free" coaches seminars and referee seminars. (Inquire into coaching program).
- H. Shall have players medical releases present at all team activities.
- I. Shall organize, arrange and conduct weekly team practices.
- J. Is responsible for seeing that all players/parents are notified of all scheduled activities (e.g., games, practices, general meetings, etc.)
- K. Shall transport any SVYSL player in a closed vehicle only.
- L. Shall appoint a "Team Parent" for their team.
- M. A coach shall remain with their players after practices or games, until all players have been collected by their parents. The coach may arrange ahead of time to set a specific time whereas the players shall be collected, after which the coach may transport players to the coach's home, where the parents shall be invited to collect their child.
- N. Eligibility of players will be determined by the coach and any disciplinary action taken, resulting in a player sitting out any portion of a game MUST first be cleared with the Commissioner.
- O. Coaches shall submit a 'team roster' of eligible players returning to their team to the Head of Selection prior to a date set by the Board each season and fill out a "coaches registration" form for insurance purposes.
- P. Shall have a copy of the League Handbook available at all times.

2. GAME DECORUM AND RESPONSIBILITIES

- A. A coach is responsible for seeing that their team is present at all scheduled games **ON TIME**.
- B. First game, circled team, is responsible for bringing the nets to the site and both teams are responsible for hanging them. Last game, circled team is responsible for the removal and storage of nets until the next week's game
- C. Coaches must submit a completed official line-up form to the referees at the start of the game with every team member listed. Those players who are absent shall have a line drawn through their name and the reason for the absence.
- D. Coaches MUST initial youth referee pay cards after the game.
- E. Coaches or spectators shall not enter the field of play unless requested by the referee.

- F. No one is allowed on the ends of the soccer fields. Spectators must be at least six (6) feet from the touchline and not inside the penalty area (18 yards).
- G. Spectators must sit on opposite sides of the fields where possible. (Not at Justin, Crestview).
- H. Coaching shall be conducted from one side of the field with only TWO coaches per team. Coaches in the U10 and older divisions are allowed along the touchline between the innermost boundaries of the penalty areas (18 yard lines). U-8 and U-6 coaches are allowed along the entire touchline. No coach is allowed anywhere along the goal line.
- I. All players must wear their official issued league uniform with shirt tucked in.
- J. In the event a scheduled referee does not show up for your game, it is the responsibility of both game coaches to find a mutually agreed upon referee. In all cases the game must go on.

3. POST GAME DUTIES

- A. Each coach must notify their Division Representative of their game scores before 6:00 P.M. on the day of the game.
- B. Any Red/Yellow cards must be reported at the time you call in your scores. The reason for the card must be given.
- C. All game cards shall be submitted to your Division Representative with 72 hours unless called for before then.

4. FIELDS AND EQUIPMENT

- A. The following fields are allocated for SVYSL's use. You may practice at any of those noted below. If you use fields not listed here, please keep in mind that other leagues have priority and you MUST relinquish the field if they require it.

B. FIELDS:

1.	Atherwood Elementary	2350 Greensward
2.	Berylwood Elementary	2300 Heywood
3.	Crestview Elementary	900 Crosby
4.	Garden Grove Elementary	2250 N. Tracy
5.	Hillside Junior High (share with SAS Kickers)	2222 E. Fitzgerald
6.	Justin Elementary	2245 N. Justin
7.	Santa Susana Elementary School	4300 Apricot Rd
8.	Santa Susana Magnet High **	3570 Cochran
9.	Simi Elementary	2954 School St.
10.	Sycamore Elementary	2100 Ravenna
11.	White Oak Elementary	2201 Alscot

**** Please do not use this field unless there is no other option. If we use this field for both practice and the games, the fields gets worn out much quicker.**

Usage at all fields is from 4:00 to dark.

School activities have priority field use.

All teams must give field priority to scheduled games.

C. PARKING

Vehicles must NOT be driven onto school grounds nor blocking driveways, passageways, locked or unlocked gates.

D. TRASH

Each team is responsible for all trash left on the grounds. Trash cans are provided. **DO NOT LEAVE THE FIELD TO BE CLEANED BY THE LAST GAME COACH!!!!!!!!!!!!**

E. EQUIPMENT

All equipment is in the storage bin. The first game coaches have the responsibility to get the nets and painters out and prepare the fields for play. Last game coaches have the responsibility of putting the equipment back in the bin.

One ball per team shall be issued to coaches. However, for a donation, coaches may acquire extra balls. Contact your Commissioner.

B. LEAGUE STRUCTURE

5. LEVELS OF COMPETITION

The SVYSL will sponsor, into CYSA-S, two levels of competition where possible.

- a. **COMPETITIVE LEVEL:** Teams travel in southern California with competition to include optional participation in the CYSA-S Open Cup eliminations. Divisions shall be considered "A" level.
- b. **RECREATIONAL LEVEL:** Teams play in Simi Valley with optional competition to include participation in the CYSA-S Association Cup eliminations. Division will be considered "D" level.

6. LENGTH OF PLAYING SEASON

- a. The official scheduled season of SVYSL shall commence no earlier than September 1st and must conclude on or before the last day of December.

7. POST-SEASON PLAY

- a. All playoff games shall be completed in January.
- b. Any SVYSL affiliated team, on any level, may enter the State Cup eliminations at their own expense, from the under eight (U-8) age group and up.

8. SEASON STRUCTURE

- a. Teams shall be formed by the Selection Committee in accordance with approved selection procedure.
- b. In divisions that have an uneven number of teams, provisions will be made whereby these divisions shall not be scheduled byes, but will interplay together. These games shall count in the standings.

9. AGE OF PLAYERS

- a. A player's age shall be determined as of July 31st of the calendar year.

- b. Each division shall be formed by the following age groups (both boys and girls divisions):

Under 19	16, 17, 18 years of age
Under 16	14, 15 years of age
Under 14	12, 13 years of age
Under 12	10, 11 years of age
Under 10	8, 9 years of age
Under 8	6, 7 years of age
Under 6 (co-ed)	5 years of age
Under 5 (co-ed)	4 years of age.

10. FINAL STANDINGS AND CHAMPIONS

- a. Regular season games shall be scored as follows:
1. A win shall count as two (2) points
 2. A tie shall count as one (1) point.
- b. In the event of a tie following league competition, a playoff game shall decide the champion. (See Section E - Playoff game format).
- c. League champions shall be determined on the basis of a split season (two halves), with the winner of each half, if different teams, playing a one game playoff to determine the champion. This does not apply to U-16 and U-19 Boys teams. (See Section C). The U-16 and U-19 Girls divisions are subject to annual review.
- d. Coed and Under 8 teams shall have NO standings.

C. AWARDS TO WINNING TEAMS AND PLAYERS

11. TROPHIES

- a. All first and second places teams in each division/subdivision (Under 10 and up) shall be awarded trophies purchased by SVYSL. In addition, third place trophies shall be awarded in all divisions (U-10 and up) that have more than seven (7) teams.

12. DIVISIONS UNDER EIGHT

- a. Coed (Under 5 and 6) and all teams Under 8 shall be awarded participation awards purchased by SVYSL.

13. UNDER 19 AND UNDER 16 DIVISIONS

- a. In the under 19 and 16 division, teams shall play their season beginning with a date established in September and ending prior to the CIF cutoff date in November. These division shall be awarded first and second place trophies on total seasons standings (no two-half season).

D. REGISTRATION AND FEES FOR PLAYERS

14. REGISTERED PLAYERS

- a. A player to be considered a properly registered player shall submit a completed SVYSL approved registration form and the required fee to the league Treasurer. The

registration fee is reviewed annually and determined by the Board of Directors. The registration fee shall be waived for registered players who are children of the sitting Board of Directors.

15. REFUNDS

- a. Refunds shall be granted until the league's first scheduled game is played or a uniform is issued, whichever is first. A \$5.00 handling fee shall be retained.

16. REGISTRATION DEADLINE

- a. No registration of players shall be accepted after one-half of the season has been played, unless a team is under the minimum number of players.

E. PLAYOFF GAME FORMAT

17. THE PLAYOFF GAME

- a. A referee association shall be hired for all play-off games providing funds are available.
- b. Regulation game playing time and rules shall prevail. Should the game end in a tie, the game will go into overtime play.
- c. If a player was ejected during regulation play, the player may not be substituted in the overtime and the team continues to play short.

18. THE OVERTIME PROCEDURE

- a. The kick-off shall be determined by the toss of a coin.
- b. OVERTIME PERIODS:

Under 19	two 15 minute halves
Under 16	two 15 minute halves
Under 14	two 10 minute halves
Under 12	two 10 minute halves
Under 10	two 10 minute halves
Under 8	two 5 minute halves

Overtime in the Under 8 (U-8) divisions would only occur in State Cup play.
- c. If the game remains tied at the end of the second overtime period, the outcome will be decided by the "penalty kick" tie-breaker procedure. (see Penalty Kick Procedure", section E-19)

19. THE PENALTY KICK PROCEDURE

- a. This procedure involves players on each team challenging the opposing goalkeeper by taking penalty kicks
- b. Each team shall take five (5) kicks from the penalty spot. These five players MUST have been on the field of play when the regulation overtime was over.
- c. Teams shall take the kicks alternately. The first round of penalty kicks shall be ended when one team has achieved an insurmountable advantage.

In the event a tie still remains after both teams have taken their penalty kicks, then a "SUDDEN-DEATH" kick from the penalty spot shall be taken, one vs. one, until one misses.

A coach may NOT use the same five kickers that participated in the first round of penalty kicks until the remaining six players have each had a turn, if necessary.
- d. The goalkeeper may not move his feet until the ball is kicked.

- c. The referee shall choose which goal is to be used for the penalty kicks. All players, excluding the goalkeeper and shooter, must remain in the center circle until directed otherwise by the referee.

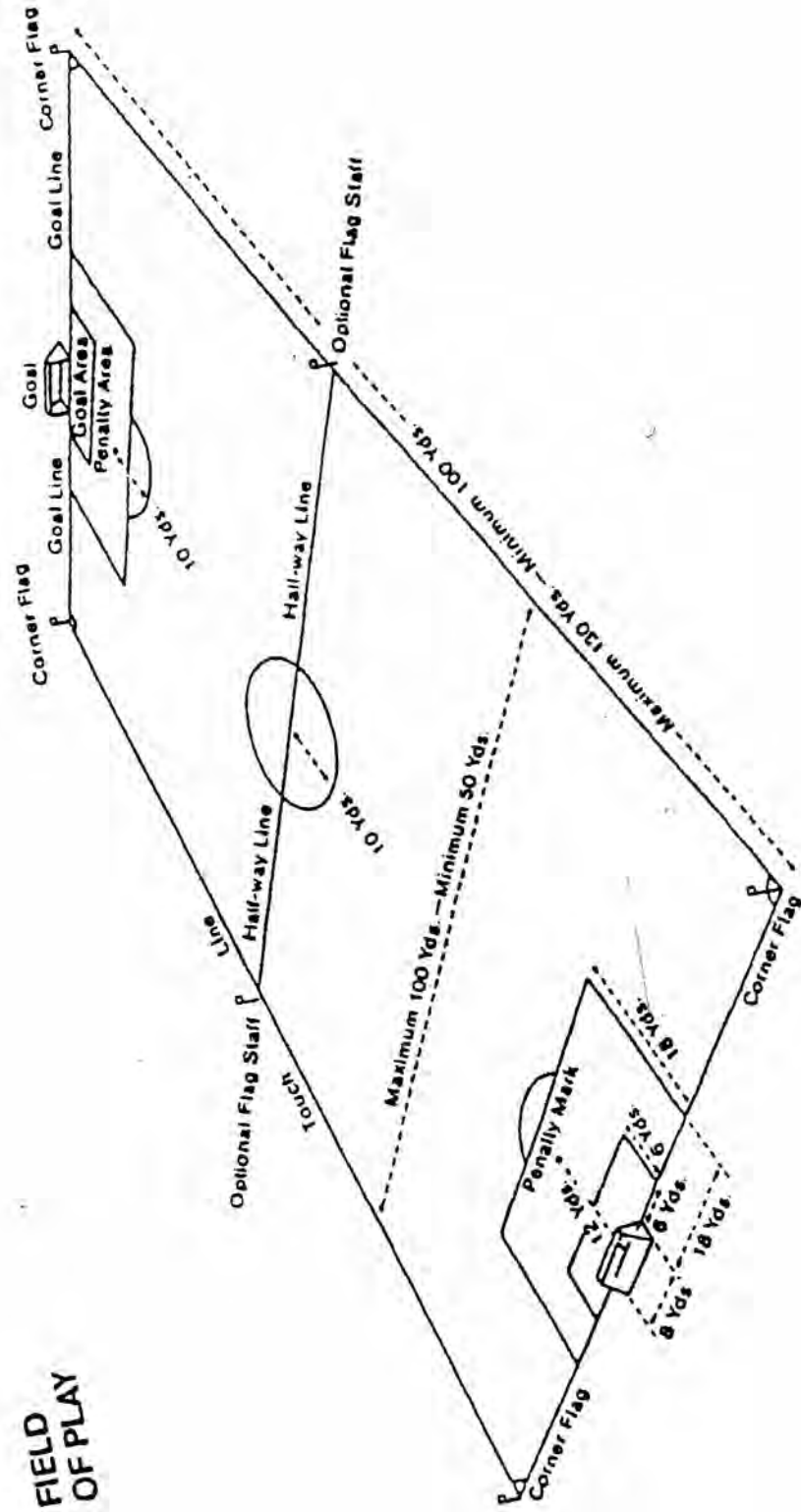
F. FIFA RULES

20. FIELD OF PLAY/GLOSSARY OF TERMS

- a. The field of play is shown in the attached figure.
- b. A glossary of terms follows:

CENTER	-to pass the ball from a wide position on the field into the penalty area.
CHARGE	-pushing the opponent off-balance legally by shoulder to shoulder contact.
CLEAR	-a throw or kick by the goalkeeper or a kick by a defender in an attempt to get the ball away from the goal area.
CROSS	-same type of pass as CENTER.
DEFENDER	-a player whose primary responsibility is to assist the goalkeeper in protecting the goal.
DRIBBLE	-a way of advancing the ball by a series of short taps with the feet.
FORWARD	-a player whose primary responsibility is to attack and score goals.
GOALKEEPER	-the player who guards the goal. He is the only player who can play the ball with his hands (but must be within the penalty area to do so).
HALF-VOLLEY	-kicking the ball just as it rebounds from the ground.
HAND BALL	-intentionally touching the ball with the hands or arms.
HEADING	-a method of controlling the ball with the player's head.
LINKMAN	-midfielder.
LOB	-a high, soft kick to lift the ball over the heads of the opponent.
MARKING	-guarding an opponent.
MIDFIELDER	-a player whose primary responsibility is to link (support) the forwards and defenders. Hew is both an offensive player and defensive player. Also called a half-back.
OBSTRUCT	-intentionally preventing an opponent from reaching the ball by standing in his way without attempting to play the ball.
OVERLAP	-the attacking play of a defender going down the touchline past his own winger.
PITCH	-a name for the field of play.
SAVE	-when the goalkeeper prevents the ball from entering the goal.
SCREEN	-retaining possession and protecting the ball from an opponent by keeping your body between the ball and the opponent while keeping the ball within playing distance.
SLIDING	
TACKLE	-to take the ball away from an opponent by sliding on the ground.
STRIKER	-a central forward position.
SWEEPER	-a roving defender who plays in front of or behind the defensive line.
TACKLE	-to take the ball away from an opponent by using the feet.
TOUCHLINE	-field boundary lines running down the sides of the pitch from goal line to goal line.
TRAP	-to control the ball which has been passed by means of feet, thighs, chest, etc.
VOLLEY	-kicking the ball while it is flight.
WALL PASS	-a pass to a teammate followed by a one touch return pass from that teammate (give and go).
WING	-area of field near the touchline.
WINGER	-name for left and right outside forwards.
4-3-3	-common player formation using 4 defenders, 3 midfielders, and 3 forwards.
4-2-4	-common player formation using 4 defenders, 2 midfielders, and 4 forwards.
3-3-4	-common player formation using 3 defenders, 3 midfielders, and 4 forwards.

FIELD OF PLAY



21. LAWS OF THE GAME

- Rule 1 - **THE FIELD OF PLAY.** (See Diagram)
- Rule 2 - **THE BALL** circumference 27" - 28". Weight, 14 oz to 16 oz.
- Rule 3 - **NUMBER OF PLAYERS** - Each team U-12 and older consists of eleven players, one of whom must be the goalkeeper. U-8 and U-10 consist of 8 players, one of who must be the goalkeeper.
- Rule 4 - **PLAYER EQUIPMENT** - consists of shoes, shin guards, shirt, shorts and stockings. Goalkeeper must wear colors which distinguish him from the other players.
- Rule 5 - **REFEREES.** One referee is appointed for each match. He is responsible for control of the game and his decisions are final.
- Rule 6 - **LINESMEN.** Consists of two linesmen who assist the referee by indicating offside, when the ball is out of play, and which team is entitled to the corner kick or throw-in.
- Rule 7 - **DURATION OF GAME.** Shall be determined by the age group. (see part G this section)
- Rule 8 - **THE START OF PLAY.** A flip of a coin decides which team will kick off. Each team must stay on its own half of the field and the defending players must be at least 10 yards from the ball until it is kicked. After a goal the team scored upon will kick off. After halftime the teams change ends and the kickoff will be taken by the opposite team to that which started the game. A goal cannot be scored directly from a kickoff.
- Rule 9 - **BALL IN AND OUT OF PLAY.** The ball is out of play when (a) it has wholly crossed the goal line or touchline, whether on the ground or in the air, or (b) when the game has been stopped by the referee
- Rule 10 - **METHOD OF SCORING.** A goal is scored when the whole of the ball has passed over the goal line, between the goal posts and under the cross bar.
- Rule 11 - **OFFSIDE.** A player is offside if he is nearer his opponents goal line than the ball at the moment the ball is played unless, a) he is in his own half of the field of play, b) he is not nearer to his opponents goal line than 2 of his opponents, c) the ball was last touched an opponent or was last played by him or d) he receives the ball direct from a goal kick, a corner kick, or a throw in.
- Rule 12 - **FOULS AND MISCONDUCT.** A player who intentionally attempts to or actually: 1) kicks, 2) trips, 3) jumps at, 4) charges violently, 5) charges from behind, 6) strikes, 7) holds or pushes an opponent, or 8) intentionally handles the ball shall be penalized by a **DIRECT FREE KICK.** Any one of these 8 offenses committed in the penalty area by a defender will result in a penalty kick to the offensive team. A player committing less flagrant violations such as offside, dangerous plays, obstruction or ungentlemanly conduct will be penalized by an **INDIRECT FREE KICK.**
- Rule 13 - **FREE KICKS.** Are classified into 2 categories. "Direct" (from which a goal can be scored directly against the offending side) and "indirect" (from which a goal cannot be scored unless the ball has been touched by a player other than the kicker before entering the goal). For all free kicks the offending team must be at least 10 yards from the ball until it is kicked.
- Rule 14 - **PENALTY KICK.** A direct free kick taken at the penalty mark. All players except the player taking the kick and the goalkeeper must stay outside the penalty area and at least 10 yards from the ball until it is kicked.
- Rule 15 - **THROW IN.** When the ball has wholly crossed the touchline, it is put back into play by a throw-in from the spot where it went out and by a player from the opposite team that last touched it. A goal cannot be scored directly from a throw-in.

- Rule 16 - **GOAL KICK.** When the ball has wholly crossed the goal line after being last touched by a player from the attacking team, it is put back into play by a kick from the goal area by the defending team.
- Rule 17 - **CORNER KICK.** When the ball has wholly crossed the goal line after being last touched by a player from the defending team, it is put back into play by a kick from the corner on the side the ball went out by the attacking team.

FIFA "approved" Law modifications are found throughout this manual - this is to accommodate the YOUTH playing soccer, who cannot be expected to play adult methods.

G. TEAM AND GAME REGULATIONS

22. GAME LENGTH AND BALL SIZE

Under 19	Two 45 minute halves	Ball # 5
Under 16	Two 40 minute halves	Ball # 5
Under 14	Two 35 minute halves	Ball # 5
Under 12	Two 30 minute halves	Ball # 4
Under 10	Two 25 minute halves	Ball # 4
Under 8	Two 25 minute halves	Ball # 3
Under 6	Two 20 minute halves	Ball # 3
Under 5	Two 20 minute halves	Ball # 3

23. MANDATORY PLAYING TIME

- a. All registered players who are in attendance at league and championship games must participate in at least one-half of the game (includes overtime). Report violations to the Commissioner.

24. QUARTER SYSTEM POLICY AND SUBSTITUTIONS

- a. Halfway through the first half and halfway through the second half, the referee halts the game, (such as during throw-ins, corner kicks, goal kicks, or kickoffs), and notes on the line-up card players substituting. Additional substitutions may be made at the half.
- b. Respective coaches of each team may substitute as many players or none during such interruptions as long as all players have been substituted in, for at least half of the game at the game's end.
- c. The player substituting must report to the referee. The player may not enter the field of play until substituted players have left the field.
- d. Free subbing may be allowed if such modifications were made by the Board of Directors before the beginning of the season

25. NUMBER OF PLAYERS AND FORFEITURE OF GAMES

- a. Should a team not field the minimum number of players (7) within the five (5) minutes following the starting time, with the exception of U-10 and down, the game shall be forfeited, with the offending team losing by a score of 1 - 0. The minimum number of U-10 and U - 8 players required to start the game is five (5). The minimum number of U - 6 players required to start the game is four (4). The minimum number of U - 5 players required to start the game is two (2).
- b. All scheduled league games must start on time and end no later than five (5) minutes before the next game is scheduled to start.

- c. Every scheduled league game must be played or be forfeited.
- d. Teams found guilty of using ineligible players shall forfeit all games those players participated in. (By ineligible, the league means: players of the wrong age; players not a part of that roster, ejected or suspended players, unregistered players.)

26. **POSTPONEMENTS AND RESCHEDULING**

- a. It shall be mandatory to play a regularly scheduled game except in the case of postponed games, as determined by the Operations Director. A game shall definitely be postponed in the event of a first stage smog alert.
- b. The Operations Director shall reschedule the games as long as the schedule does not conflict with deadline dates. If there is no Operations director then the commissioner of the age group shall make all determinations as to changes in the schedule
- c. Postponed games shall be played on the **FOLLOWING SATURDAY**, with that Saturday's game being postponed to the next day (Sunday).
- d. Coaches may **NOT** reschedule their own games. Contact the Operations Director or commissioner of the age group in question if there is a problem.

H. THE REFEREE

27. **OFFICIAL ON THE FIELD**

- a. During any regularly scheduled game the referee shall be the **ONLY** designated game official.
- b. The Referee shall allow **NO** person other than the players to enter the field of play without their permission.
- c. The referee **MUST** enforce the rule of having **NO** persons behind the penalty area or any person closer than the six (6) feet to the touchlines of the field except for coaches.
- d. The referee shall report the conduct of players, spectators and coaches in the designated area on the line-up cards, in ink.
- e. You may be called upon to respond to a "Trial Board" hearing.
- f. In the event you cannot attend your scheduled game it is the responsibility of the referee to report this absence to the a) Referee Scheduler, 24 hours in advance; b) Division Representative, c) coaches of the game - in that order. When all else fails you must find a stand-in to cover your scheduled game.
- g. In the event a scheduled referee does not show up for a game, it is the responsibility of **BOTH** coaches to find a mutually agreed upon referee.
- h. Games shall be postponed in the event of a first-stage smog alert or inclement weather. You shall be contacted by your scheduler/director or other league official. Postponed games shall be played per schedule on the **FOLLOWING SATURDAY**, with that Saturday's game being postponed to the next day. (Sunday)

COACHES MAY NOT RESCHEDULE THEIR OWN GAMES.

- i. All cards, both yellow and red, require a written report to be filed within 24 hours of the end of the game. The report will document the circumstances leading to the card (players name, reason for the card, coach's name, date, etc.). This report will given

(the Head of the Trial Board (or the Referee Director if the Trial Board Head is unavailable).

- j. The referee for games in divisions above Division U-12 shall be at least eighteen (18) years of age. If there is no assigned referee present at the beginning of the game, a mutually agreed upon person (excluding the coaches and assistant coaches of that division) can be designated referee. If no qualified person will volunteer, the game will be recorded as a tie. A consolation game can be played provided a coach or assistant coach from within the division will perform the referee's duties.

28. YOUTH REFEREE

- a. The SVYSL shall attempt to hire and train SVYSL youth participants under the age of eighteen (18) or in college for the purpose of officiating league games in the younger age groups. These youths must show verification of college attendance.

Youth referees must be turning thirteen (13) in the year they being to officiate and must have completed a League approved training course.

Those referees under the age of fourteen (14) will only be assigned to work games with older (age 16 and above) league certified referees.

- b. Youth referees must attend a designated clinic and scheduled meeting to be able to participate in this program. Should as many as three (3) complaints be recorded, these referees shall be evaluated on the field of play in the following week of the third complaint.
- c. Youth referees shall be compensated at a rate set by the Board of Directors. A double fee will NOT be paid if only one referee is in attendance.
- d. If a referee attends their scheduled game and the game is not played due to any reason other than the fault of the referee, (except in cases of inclement weather), then the league shall treat that youth as if they had officiated a game.
- e. A referee must officiate in an officially approved uniform or be docked \$1.00 from their paycheck for each offense. Referee packets shall be available through the league, at cost, and shall contain all equipment needed. The league shall include red/yellow cards, pen, whistle and

FIFA Laws, plus any literature pertinent to this job. An official uniform includes socks, shorts and shirt.
- f. Youth referees are responsible for making sure all games they are scheduled for are covered. Notify the Referee Scheduler in cases of extreme illness or family emergencies.
- g. Mandatory meetings shall be held every fourth week after the clinic is scheduled. You MUST be in attendance at these meetings to be scheduled games for the next four week period.
- h. Paydays. Checks shall be disbursed every fourth week at the meetings. (In case of a financial emergency contact the League Treasurer.) You MUST submit an official "game-card" to be compensated. Each game scheduled on the card must have two (2) coaches initials - procured prior to the start of the game. Submit cards to the payroll clerk at the meetings.

- i. All youth issuing red/yellow cards must report same to the Referee Director by 9:00 P.M. on game day. Also report on misconduct by parents, coaches or spectators.
- j. Youth referees are employees of the SVYSL, and shall be treated as such.

I. WARNINGS, CAUTIONS, EJECTIONS

29. WARNINGS

- a. A verbal warning may be issued by a referee to a player, coach, or spectator who, in the referee's opinion, is not conducting themselves in the spirit of the laws of the game and league rules.

30. CAUTIONS (Yellow Cards)

- a. An offender shall be cautioned if, in the opinion of the referee, the offender commits any offense designated under the Fouls and Misconduct section of FIFA - Laws of the Game which has been identified as deserving a caution. This includes (but is not limited to) :
 - 1. Dissent with Referee's decision
 - 2. Ungentlemanly conduct
 - 3. Persistent infringement of the laws
 - 4. Entering or re-entering the field without the Referee's consent
- b. The cautioned player's name shall be recorded on the line-up card.

31. EJECTIONS (Red Cards)

- a. An offender shall be sent off the field of play if, in the opinion of the Referee, he commits any offense designated under the Fouls and Misconduct law of FIFA - Laws Of The Game which has been identified as deserving election. This includes (but is not limited to) :
 - 1. Serious foul play or violent conduct
 - 2. Abusive or foul language
 - 3. Persisting in misconduct after having received a caution (i.e. committing a second cautionable offense)

Note that a player may not receive two yellow cards in a game since the second offense results in a red card.

- b. The offender's name shall be recorded on the line-up card. The severity of the red card must be understood by all. The referee must not lose sight of the fact that children are involved in the game and that every experience should be a learning experience. The severe penalty of the red card is punitive in nature and the decision to assess such punishment must be made with the greatest of caution when dealing with young players.

32. PENALTIES

- a. An offender receiving a red card shall remove himself from the field of play. The referee shall suspend play until this is done. NO substitution is allowed for an ejected player; the team must play shorthand for the duration of the match. The offender shall automatically have a one-game suspension from the next scheduled game.
- b. The Referee shall file a report describing the circumstances resulting in the assessment of a yellow or red card. The report shall be delivered to the Referee Director who shall forward a copy to the Head of Rules and Regulations.

33. **APPEAL OF RED CARDS (Player Ejections)**

- a. Any offender receiving a red card may appeal, in writing, to the Head of Rules and Regulations. This appeal must be received within 24 hours of the game's end. The automatic one game suspension shall be held in abeyance until the Trail Board meets. If the Trail Board rules against the offender, he shall be given a two (2) games suspension. If this should occur at the end of a season, the suspension shall be carried over to the beginning of the next season. Ejections for fighting shall be penalized by three (3) game suspensions.
- b. The Trail Board Committee, in conducting its review, shall not be bound to the notion that a referee's judgment call can no be reversed (especially when dealing with young players).

34. **COACH, SPECTATOR, PARENT EJECTIONS**

- a. Each coach and assistant shall be held responsible for the behavior of their respective teams, parents, and spectators.
- b. If the red card recipient is a coach, spectator, or parent, they must remove themselves from the vicinity of the game field before the game may be resumed.
- c. At no time will foul or abusive language be used.
- d. **DRINKING OF ALCOHOL BEVERAGES IS NOT PERMITTED** at any league game or other function and is a violation of the California Business and Professional Code as well as that of the Simi Valley Unified School District.

35. **ABUSE OF REFEREES**

- a. **ABUSE OF REFEREES WILL NOT BE TOLERATED.**

J. **PROTESTS AND APPEALS**

36. **PROCEDURE AND FEES**

- a. Should a team wish to protest a game, it is the protesting coach's responsibility to inform the opposing coach. The protest must be in writing and submitted to the Trail Board Director within 24 hours of the completion of the game accompanied by a \$20.00 fee. This fee is refundable if the hearing rules in favor of the protesting team.

37. **JUDGMENT CALLS**

- a. Judgment calls made by the referee shall not be reversible and will not be heard by the Trail Board.

- a. The Trail Board Director has the responsibility to determine if a protest is valid. If valid, a special meeting shall be called to hear the protest and all involved parties shall be contacted.
- b. Each team involved must be represented at the hearing and may have only one attendant.
- c. Should the team that filed the protest fail to appear, the protest shall be declared null and void and the fee shall be retained. No further action shall be taken.

39. RESULT OF PROTEST

- a. The results of a Trial Board hearing shall be sent by mail to all involved parties within 48 hours of the decision.
- b. Upon winning a protest, the fee shall be returned within 48 hours.

40. ALLEGATIONS - LEAGUE MEMBERS

- a. Any allegation brought to the attention of league officials, in writing, that an official or coach or any member hereof has failed to comply with all SVYSL Rules and Regulations must be investigated and answered.
- b. The Executive Vice President shall conduct the preliminary investigation to establish cause for complaint. If warranted, a formal investigation shall be conducted by the Trial Board.
- c. On review of the Trial Board, proper punishment shall be of the form:
 - 1. Verbal reprimand
 - 2. Letter of reprimand
 - 3. Fine
 - 4. Suspension
 - 5. Forfeiture
 - 6. Expulsion

Punishments shall comply with CYSA-S operational procedures.

41. TRIAL BOARD BYLAWS

The Trial Board deals with and passes judgment on matters arising out of misconduct of any team, parent, referee, coach, assistant coach, spectator, of player of SVYSL.

- a. The Trial Board shall consist of the Head of Rules and Regulations, who chairs the meeting and interprets the rules. He votes only to break ties.

The Executive Vice President shall be a permanent member of the Trial Board and shall have one vote.

A Division Representative, chosen at random, is the member at large. He has one vote and should not be the rep in charge of the division up for review.

The Trial Board Secretary does not vote and is an assistant to the BOD Recording Secretary. The secretary:

- 1. Keeps and maintains the permanent file on all complaints, red/yellow cards, etc., as well as the hearing proceedings.
- 2. Keeps and maintains accurate minutes on all Trial Board proceedings and submits copies to the Recording Secretary within 48 hours.
- 3. Contacts all involved parties to appear at the scheduled meeting. Involved parties must be given 24 hours notice.
- 4. Notifies all involved parties, by mail, of the hearing results within 48 hours.

All Trial Board proceedings are confidential.

- b. Trial Board hearings will be held at the discretion of the Head of Rules and Regulations.
- c. The Referee Director shall be notified of all decisions.

K. SELECTION RULES FOR TEAM FORMATION

42. TEAM MAKE-UP

- a. The minimum number of teams in a division shall be four.
- b. Coed division (U-6) teams will be comprised of no more than ten (10) players and no less than Seven (7) players.
- c. Only 4 players may be retained in the coed division
- d. Teams in other than the U-6 division shall be comprised of no more than fifteen (15) players and no fewer than thirteen (13) players, whenever possible.
- e. Teams shall be comprised of as equal a number of players as possible from each age group in a division.
 - 1. All teams must have at least five (5) players and no more than eight (8) players from each age group when possible.
 - 2. Only one under-aged player will be permitted on a team. This player will count in the youngest age group on the team.
 - 3. Any imbalance, due to registration, must be approved by the Head of Selection.
- f. Any additions to a team after selection, including placement of players for a waiting list, is the responsibility of the appropriate Commissioner.
 - 1. A Commissioner who is also a coach in his own division may not place or remove any player from his own team. Any action regarding such a team must be approved by another recreational commissioner, the Head of Selection, the President, or the Executive Vice President to be valid.

43. PLAYER REGULATIONS

- a. All new registering players must submit a photocopy of their birth certificate. Returning players will be required to submit birth certificates only upon request.
- b. Players are eligible to return to their previous teams up to the limits set in Rule 44
 - 1) Players must be registered by the July 15th deadline in order to be considered as returning
 - 2) Players not wishing to remain with their previous teams will be put back into the pool for placement on a new team.
- c. All players registered after the July 15 deadline will be drafted by the Selection Committee in an effort to balance all teams by experience, age, and neighborhood, whenever possible, and to comply with all rules set forth.
- d. No experienced player may request a team other than his/her own team.
- e. Family members of the same gender may play on the same team if they so desire, within age limitations, provided the coach is willing to carry an under-aged player.

- f. An under-aged player may play up only one year, providing the coach is willing to carry an under-aged player.
- g. No player may play down a division unless physical handicaps prevent them from being competitive in their own age group. A coach must be willing to carry a handicapped player. All final rulings will be made by the Board of Directors and will adhere to the applicable CYSA-S rules and guidelines.
- h. Any player returning to the recreational level of play after having participated at the club level for one season or less shall be given the opportunity to return to his/her last assigned recreational team, provided that the team composition remains in compliance with all rules.
- i. Two experienced players may choose to play on the same team for personal reasons (carpooling, etc) if they agree to be placed in the draft and are both in the same age division.
- j. Any player who played club the previous year must go thru the draft. No partial or full club teams allowed.

44. COACHES REGULATIONS

- a. A coach may retain all players of age who completed the previous season on his/her team and who are registered by the deadline, up to the limits set forth in rule 43, unless the player has requested to be placed in the "draft".
 - 1. A coach may opt to get a team chosen entirely from the draft instead of retaining his/her existing team.
 - 2. An assistant coach or parent of a player on an existing team may retain that team if the existing coach of record does not return in that capacity.
- b. Coaches may recruit only inexperienced players as long as their team age balance is not affected. These players must be registered by the deadline. After selection, coaches may NOT recruit players, regardless of experience, unless authorized by the Head of Selection.
- c. Coaches may request that their teams have a specific number of players (from 13 to 15) as long as they comply with Rule 42e and there are no eligible players on a waiting list. To have 8 of an age group, a team must have 15 players; to have 7 of an age group, a team must have 14 players; to have 5 or 6 of an age group, a team must have 13 (whenever possible).
- d. No coach may combine players from two or more teams. This includes coaches who coached two teams the previous year.
- e. Coaches may carry only one under aged player up and only one division (see Rule 43h).
- f. Coaches will be held responsible for any player on their team that is not the correct age. A player found to be in violation will make all games won subject to forfeit. Final rulings will be made by the Trail Board.

45. RULE WAIVERS

- a. Any request not in compliance with these above stated rules must be submitted in writing to the Board of Directors or Head of Selection by 10:00 P.M. on July 15.
- b. Decisions regarding such requests shall be made prior to team selections by the Board of Directors in conjunction with the Head of Selection. The decision shall be report to the requestor prior to team selection.

- c. The decisions will be implemented by the Selection Committee.

I. RULE ADDENDUMS

46. **MINI 7-ASIDE SOCCER:** The SVYSL shall use the format of the USSF Mini 7-Aside Soccer for the U-6 division only.
- a. The U-6 division of the SVYSL will play 7-Aside soccer with a minimum of nine (9) and a maximum of eleven (11) players constituting a team.
 - b. Mini soccer teams shall be coeducational.
 - c. A child must be five (5) years on or before July 31 of the calendar year he/she registers to participate.
 - d. The maximum number of players on the field at any time is seven (7) per team.
 - e. The games will consist of two (2) twenty minute halves with a 5 minute halftime. Each half will be comprised of two quarters. Substitutions can be made at the end of each quarter.
 - f. No off-sides rule will apply. However, there will be no "GOAL HANGING" allowed.
 - g. Corner kicks will be taken from the intersection of the penalty area with the goal line.
 - h. Goal kicks will be taken within 12 yards of the goal line ("extended" goal box).
 - i. Penalty shots shall be taken from a ten (10) yard spot directly in front of the midpoint of the goal.
 - j. Steps will not be called on the goalkeeper. (Ed. Note: This does not mean that the goalkeeper will be allowed to roam freely all around the penalty area carrying the ball; if this happens, the referee may direct the player to return to his original starting point to put the ball into play.)
 - k. The referee shall explain infractions to the offending players.
 - l. The teams shall use a number 3 ball.
 - m. For the first half of the regular scheduled season, coed coaches may enter the field of play to instruct the teams in the game of soccer. This instruction must be encouragement and correction in a positive manner but may not interfere with the game or the officials.
47. **Mini 3/4 Aside Soccer.** The SVYSL shall use the format of the CYSA-S rules for a COED Under 5 (U-5) division
- a. The U-5 division of the SVYSL will play 3/4 aside soccer with a minimum of five (5) and a maximum of eight (8) players constituting a team.
 - b. Mini soccer teams shall be coeducational.
 - c. A child must be four (4) years old on or before July 31 of the calendar year he/she registers to participate in.

- d. The number of players of the field at any one time will be 3 or 4 determined by agreement between the two coaches. If no agreement is reached, then the number of players shall be three (3) on the field at any one time.
- e. The games will consist of two (2) twenty minute halves with a five minute halftime. Each half will be comprised of two quarters. Substitutions can be made any time as long as each child plays at least half the game.
- f. No offside rule will apply.
- g. There will be no goalkeeper.
- h. The referee shall explain infractions to the offending players.
- i. The teams shall use a number 3 ball.
- j. Coaches may enter the field of play to instruct the teams in the game of soccer. This instruction must be encouragement and correction in a positive manner but may not interfere with the game or the officials.

48. SPRING TRAINING

All teams shall play the game of soccer as set forth in the rules of FIFA and in those Rules and Regulations of the SVYSL as modified for the spring season.

- a. All teams shall give field priority to baseball at ALL times during the spring season. Please do not interfere with baseball.
- b. All games will be played on Saturdays with no makeup games in case of cancellation due to inclement weather or field conditions. The season will run for eight (8) games, with no games on Memorial Day weekend.
- c. There will be no scores or standings kept. All referee decisions will be final with no arbitration or recourse.
- d. All players must participate in at least one-half of every game. Any violations shall be reported to the appropriate commissioner.

IX. MISCELLANEOUS INFORMATION

A. INSURANCE

- 1. Medical insurance is provided for each player registered in the SVYSL and who is properly assigned to a team.
- 2. The policy of medical insurance provided shall cover all persons who are members of that team including all players, coaches, and assistants who are registered on that roster. Members are insured at all games and practices.
- 3. In the event of an injury, a claim form must be filled out along with a coach's accident report. These forms are available through the league Insurance Agent.

B. SPONSORSHIP PROCEDURES

- 1. All teams seeking sponsors must procure the proper sponsorship form from the League President or the Club Commissioner.
 - a. **DO NOT** turn the form over to the sponsor until you have received the donation.

- b. Bring the designated copy of the form along with the donation to the Treasurer to be processed. All sponsor checks must be issued to SVYSL. DO NOT accept cash.
 - c. The Treasurer shall open your "Team Account" and deposit sponsorship monies in that account. As you present the receipts for incurred expenses, the Treasurer shall reimburse you.
 - d. When all funds have been deleted the sponsor shall be sent a copy of the team account form.
2. Only by following the procedure herein described can the League protect all involved parties. This procedure assures the sponsor of a tax deductible status and also assures that the team does indeed receive the donation.
 3. The Treasurer can make to disbursements to anyone without a receipt in hand.

C. STATE CUP AND ASSOCIATION CUP ENTRIES

1. Procedure for Entry
 - a. Entry forms area found in the CYSA-S coaches packets. These packets are provided to the League by CYSA-S and are available through the respective division Commissioners.
 - b. Process all forms by the due date through your Commissioner and/or the League Registrar.
 - c. Recreational teams enter "Association Cup". Club Teams enter "Open Cup".
 - d. See "League Structure" - Section B of this handbook for qualifications into State Cup play as well as league assistance.
2. Reimbursement of Referee Fees
 - A. Official league forms must be used to be reimbursed for referee fees incurred during State Cup play. The forms are available through the Treasurer.

X. LEAGUE AIDE RESPONSIBILITIES

A. DIVISION REPRESENTATIVES

1. Job Responsibilities

The Division Rep is the lifeline of the league, the intermediary between the coaches in a division and commissioner. This job is a vital part of the league's communications system. The Division Rep provides the conduit through which the Board of Directors gains insight into the actual day-to-day league operation.

The Division Rep is directly responsible to the Commissioner of his division. He is responsible for instructing coaches in proper league procedures and overseeing the implementation of those procedures. He is the initial point of contact for all coaches in the solution of problems that may arise. He issues uniforms and equipment and collects it at the season end.

2. Job Procedure

Groundskeeper: The Division Rep must find a person to act as groundskeeper for his assigned field. If no volunteer is found, field duties must be rotated among first-game

coaches along with the nets schedule. All coaches must sign for all equipment. Prepare a notebook for keeping track of assigned equipment.

Uniforms and Game Balls: The Division Rep is responsible for issuing uniforms and game balls. Coaches must sign for them. Keep a record of colors and quantities issued. Issue only one uniform per assigned player to each team.

Team Rosters: Each Division Rep will be given a copy of the roster of each team in his/her division. This roster must be kept updated; the coaches must report any roster changes to the Division Rep (typically players leaving the team). The Division Rep must then report these changes to the Commissioner. The roster is to be used to issue uniforms and verify game cards.

Games Line-up Cards: The Division Rep maintains and updates a record of game scores and team standings for both halves of the season. Records must be accurate -- check periodically with the Operations Director to compare standings. Coaches must report game scores to the Division Rep prior to 6:00 P.M. on game days. The game scores must then be reported by each Division Rep to the Operations Director prior to 7:00 P.M. on game days. All red and yellow cards must also be reported as well (include team name, coach, name of persons receiving card, referee's name, reason for card). In the case of a red card, the opposing coach and referee of the next scheduled game for that team shall also be notified. All game cards must be collected within 72 hours of the game's end. These cards will be submitted to the Operations Director at the end of each half of the season. Cards must be made available to the Trial Board upon request.

Protests and Grievances: Read the section of this handbook dealing Trial Board Rules. Any questions concerning these rules should be referred to the Commissioner of your division or to the Head of the Trial Board. Each Division Rep is a candidate to serve as an "at-large" member of a Trial Board for those issues that don't involve his own division

In addition to Trial Board challenges, A division Rep will receive complaints of varied nature. Records must be kept of each complaint (person calling, nature of complaint, involved parties). Inform the Commissioner immediately; inform the Trial Board Secretary as well. Complaints about "no-show" referees must be reported to the Referee Director. Any complaints about coaches, players, referees, etc. must be made in writing and will be held in confidence. No action shall be taken on hearsay. Have all such letters sent to the League Post Office Box to the attention of the Trial Board.

Miscellaneous Information: Keep up to date on all league rules and policies. Never give out information if there is any doubt about the answer - contact the Commissioner first to verify any item which is in doubt. Attend all monthly general meetings. Keep all coaches informed of all relevant information - good communications will avoid many problems.

In the case of a Division Rep being absent any game day, he should arrange for a substitute to take care of any duties -- make sure to inform all coaches.

B. DIVISION GROUNDSKEEPERS

1. Job Responsibilities

The Division Groundskeeper is responsible for the safe playing condition of the single soccer field assigned to him. He is under the direct supervision of the Fields Director. He will be called upon to participate in field preparation prior to the start of the season (fixing goal post, painting goal posts, filling holes, etc.).

2. Job Procedure

On each game day, prior to the first game, the Division Groundskeeper shall ensure that the field is in safe playing condition. This is done by removing debris from the field, terrorizing gophers, filling holes, and drawing artistic white lines around the field

Coaches should report any field problems to the Groundskeeper assigned to that field prior to any games. If the problem is major, it must be reported to the Fields Director immediately. If the need to re-schedule the location of the games is determined, report the necessity to the Operations Director. The safety of the players is of paramount importance.

C. TEAM PARENTS

1. Job Responsibilities

A Team Parent serves as both Secretary and General Manger of a team in order to support the players, parents, and coaches. While the Coach is responsible for all activities of the team, a Team parent can handle most of the administrative chores freeing the coach to concentrate on on-field duties.

2. Job Procedures

The Team Parent shall maintain an updated team roster, listing all players names, addresses, phone numbers, parents' names and any other information deemed important (medical problems, etc.).

Shall notify all team members and parents of scheduled activities such as practices, games, pictures, etc. As required by the coach.

Shall distribute a copy of the team roster and game schedule to all players.

Shall devise a game day refreshment schedule and distribute it to all parents. This helps get all parents involved in the operations of the team. The half-time refreshments are particularly important for the health and safety of the players.

Shall be assigned such other duties by the coach as are required from time to time.

D. COMMITTEE HEADS

A brief summary of the position descriptions of some of the more important committee head positions follows. This is not intended to be a comprehensive list of positions nor is it intended to be a complete description. The intent is merely for information only.

1. Fields Director - is responsible for assigning and coordinating the efforts of the Leagues Groundskeepers. This person organizes the work parties for field repair and maintenance, maintains records on field problems, etc. He reports to the Operations Director.